

Volunteer Code of Conduct

As a volunteer, I will.....

1. Always act with fairness, honesty, integrity and openness and in accordance with all governing laws and legislation.
2. Respect the opinions of others and treat all with equality, equity and dignity without regard to gender, race, colour, creed, ancestry, place of origin, political beliefs, religion, marital status, disability, age, sexual orientation or economic status.
3. Respect and adhere to the policies and procedures of MADD Canada.
4. Understand that MADD Canada activities and materials must be non-partisan and will act accordingly.
5. Remember that I may be seen as a MADD Canada representative at any time, even when not volunteering and act accordingly to not discredit or embarrass the organization and/or its members.
6. Respect and maintain the confidentiality of individual personal information of victims/survivors, volunteers and staff of MADD Canada. I will not divulge information without the individual's express permission.
7. Refrain from using my MADD Canada volunteer status for personal, business, or financial gain and avoid any conflict of interest*. In the event that such a matter arises, I will formally disclose the conflict of interest, refrain from attempting to persuade or influence other persons participating in the decision, and shall not cast any vote on the matter.
8. Avoid all personal or sexual harassment**. Work with others in a cooperative and respectful manner and refrain from using profane, insulting, harassing or otherwise offensive language in performing my duties.
9. Obey all laws. In the event that I am charged with a criminal offence, or charged under the Highway Traffic Act or the Motor Vehicle Act, I will report these charges to the Chapter Services Manager immediately.

I, _____ (*please print*), have read, understand and agree to abide by this Volunteer Code of Conduct. Also I have read and understand the Code of Conduct booklet dated February 2012 available at *madd.ca*. I understand that adherence to both these documents is a condition of my volunteering for MADD Canada and a violation of these Codes may be grounds for termination as a volunteer.

Signature: _____

Witness: _____

Date: _____

This form is to be signed by all volunteers and kept on file at the Chapter office.

*Conflict of interest arises when a person participates in a decision about a matter which may benefit or *be seen to* benefit that person.

**Personal harassment means any conduct whether verbal or physical that is discriminating in nature, based upon another person's race, colour, ancestry, place of origin, political beliefs, religion, marital status, physical or mental disability, sex, age, sexual orientation or economic status. It is discriminatory behaviour, directed at an individual that is unwanted or unwelcome and causes substantial distress in that person and serves no legitimate volunteer-related purpose. Sexual harassment is any conduct, comment, gesture or contact of a sexual nature that one would find to be unwanted or unwelcome by any individual.